

**SOMERSET COUNTY LIBRARY SYSTEM
COMMISSION MEETING MINUTES
March 6, 2013**

Present were: Al Ellis, George Jarvis, Sherri Lynn, Anita Ventantonio, Robert Waldstein, and Art Carlson, chair. Staff present were: Brian Auger (Library Director), Keith McCoy (Assistant Library Director), Deanna Gray (Human Resources Manager), and Brian Morgan, (Business Manager). Freeholder Liaison Patrick Scaglione arrived at 7:31. Members of the public in attendance: Mary Papalski and Stephanie Bakos, members of the Bridgewater Library Advisory Board.

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting was announced in accordance with the Open Public Meetings Law. Adequate notice of this rescheduled meeting was made by notifying *The Courier News* and *The Star Ledger*.

PLEDGE OF ALLEGIANCE

The meeting opened with the recitation of The Pledge of Allegiance.

APPROVAL OF MINUTES FROM THE FEBRUARY 6, 2013 MONTHLY MEETING

On motion of Al Ellis, seconded by Anita Ventantonio, the minutes of the February 6, 2013 meeting were approved as amended by all Commissioners present.

APPROVAL OF CLAIMS LIST FOR MARCH 2013

A motion was made by George Jarvis, seconded by Robert Waldstein to approve the claims list in the amount of \$1,184,112.98 by way of Resolution 2013-021.

Mr. Ellis - Y	Mr. McGarry -	Mr. Carlson (chair) - Abstain
Mr. Jarvis - Y	Ms Ventantonio - Y	
Ms Lynn - Y	Mr. Waldstein - Y	
Yeas: 5	Nays: 0	Abstain: 1 Absent: 1

REVIEW/ACCEPTANCE OF FINANCIAL REPORTS FOR JANUARY, 2013

A motion was made by George Jarvis, seconded by Al Ellis to approve the February 2013 Financial Report. The roll-call vote was unanimous by all Commissioners present.

DIRECTOR'S REPORT

The Director reviewed highlights of his monthly report.

NEW BUSINESS

- On a motion of Anita Ventantonio and seconded by Robert Waldstein, the Commission adopted attached Resolution 13-022 to add Demco to the approved vendor list.

Mr. Ellis - Y	Mr. McGarry -	Mr. Carlson (chair) - Y
Mr. Jarvis - Y	Ms Ventantonio - Y	
Ms Lynn - Y	Mr. Waldstein - Y	
Yeas: 6	Nays: 0	Abstain: 0 Absent: 1

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- On a motion of Al Ellis and seconded by Anita Ventantonio, the Commission adopted the attached Resolution 13-023 establishing the 2013 Budget.

Mr. Ellis - Y Mr. McGarry - Mr. Carlson (chair) - Y

Mr. Jarvis - Y Ms Ventantonio - Y

Ms Lynn - Y Mr. Waldstein - Y

Yeas: 6 Nays: 0 Abstain: 0 Absent: 1

NEXT SCHEDULED MEETING

The next Commission meeting is scheduled for April 3, 2013 in the Conference Room of the Hillsborough Library at 7:00 PM.

ADJOURNMENT

The meeting was adjourned at 8:27 PM after a motion by Robert Waldstein that was seconded by George Jarvis.

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**RESOLUTION TO AMEND RESOLUTION 2013-010 AUTHORIZING CONTRACTS BETWEEN
CERTAIN APPROVED STATE CONTRACT VENDORS AND THE SOMERSET COUNTY LIBRARY
COMMISSION FOR 2013 PURSUANT TO N.J.S.A. 40A:11-12a
RESOLUTION 2013-022**

WHEREAS, the Somerset County Library Commission, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29c may by resolution and without advertising for bids, purchase any goods and services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Somerset County Library Commission has the need on a timely basis to purchase goods and services utilizing State contracts; and

WHEREAS, the Somerset County Library Commission intends to enter into a contract Demco, a certified State Contract Vendor, through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts.

NOW, THEREFORE BE IT RESOLVED, that the Somerset County Library Commission authorizes the Business Manager to amend the list of approved vendors established in Resolution 2013-010 to include Demco for the purchase certain goods and services in 2013, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Somerset County Library Commission pursuant to N.J.A.C. 5:30-5.5b, the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Business Manager; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Somerset County Library Commission and the referenced State Contract Vendor shall be for no more than one year from signing the agreement establishing such contract.

DATED: March 6, 2013

Art Carlson, Chairman

I certify that the above is a true copy of a resolution passed by the Somerset County Library Commission at the meeting held on March 6, 2013.

Brian K. Auger

Secretary to the Commission

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**RESOLUTION SETTING THE 2013 BUDGET FOR THE SOMERSET COUNTY LIBRARY SYSTEM
RESOLUTION #2013-023**

WHEREAS, the Somerset County Library Commission has carefully considered the budget requirements for providing library services to the fifteen member municipalities it serves; and

WHEREAS, the Commission wishes to respect the expressed tax initiatives of the Freeholder Board in 2013; and

WHEREAS, the Commission seeks to honor the recently-concluded agreement in force between it and the Office and Professional Employees International Union, Local No. 32, AFL-CIO regarding the pay-for-performance provisions it stipulates and;

WHEREAS, the Commission wishes to continue increasing the percentage of the Library operating budget dedicated to providing programs and materials to library users;

NOW, THEREFORE, BE IT RESOLVED that the Commission adopts an operating budget in the amount of \$16,114,334 and sets the Library Tax Rate at a level to provide \$15,254,959,

AND REQUESTS that the Board of Chosen Freeholders accept this budget and the tax rate it requires.

DATED: March 6, 2013

Art Carlson, Chairman

I certify that the above is a true copy of a Resolution passed by the Somerset County Library Commission at the meeting held on March 6, 2013.

Brian K. Auger
Secretary to the Commission